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Introductions

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Auditing & Storage

Archived Documents

REDCap creates an (unmodifiable) PDF of the completed responses from the participant and stores it in the File Repository of the project.

PDFs can be accessed by any user with File privileges within the project to be downloaded and viewed.

Even if you change the participant responses within REDCap, the PDFs are not changed nor will they be re-created.

Logging

All actions including submission of responses are logged.

Along with timestamps the IP address of the computer that submitted the consent is recorded.

Getting Started

IRB Approval!

Must have approval before contacting AIT for implementation.

AIT Implementation

Fill out the e-Consent implementation request survey located on the login page for REDCap.

IRB has required that AIT implement e-Consent in your project, we will provide a walkthrough of the workflow once the implementation is complete.