

Template for Chair's Letter to the Dean's Office Proposing Reappointment
evidenced by [specific points from Regulations of the Faculty Appendix 1c] It is helpful to provide descriptions of the faculty member's primary educational responsibilities, including a general sense of how much time they spend on these. As applicable, it also is helpful to provide metrics or other relatively objective evidence regarding the quality, innovation, influence, or impact of the faculty member's educational activities.

Service, Leadership, & National Recognition: [summarize evidence for the faculty member "using

[Please note that the faculty member's professional efforts working with the community, or fostering diversity, equity, or inclusion, should be described as applicable to their activity components and/or as

and term]

[chair signature]

I concur with the above reappointment based on excellence in the anticipated components of Institutional Scholarship Clinical, and Teaching, effective [effective date] through [end date]

David C. Linehan, MD
CEO, University of Rochester Medical Center
Dean, School of Medicine and Dentistry
Senior Vice President for Health Sciences

Alternate language for faculty with expiring work authorization:

I concur with the above reappointment based on excellence in the anticipated components of Institutional Scholarship Clinical, and Teaching, effective [effective date] through [work authorization end date] Upon renewal of work authorization, this appointment will be extended to the full complement of the reappointment period.