

**University of Rochester Medical Center
Scientific Advisory Committee
Request for Applications for the Incubator Program
Release Date: September 18, 2019**

- g. Name and contact information for department administrator or grants administrator.
- (2) Abstract (limited to 2 pages, font size no smaller than 11 point) which includes the following:
- a. Project title and lead PI name.
 - b. A description of how the proposal is responsive to the Incubator Program RFA.
 - c. Overall goals of the Project.
 - d. A brief description of the specific aims, research plan and timeline for each sub-project.
- (3) A signed attestation statement from the c

Eligibility:

At least one of the PIs must be a tenure-track faculty member with a primary appointment at the School of Medicine and Dentistry, since this pilot program is being funded by the SMD. All principal investigators of proposals must be tenure-track faculty at the University of Rochester, and must have written consent of their Department Chair and/or Center Director. Each faculty member can participate in only one application in any capacity, with the exception of faculty who participate in a proposal as methodological experts only (e.g. biostatisticians or core lab staff) who may participate in more than one application. Funds may not be used for investigators outside the UR.

Review Criteria:

1. Scientific merit
2. Innovative potential
3. Demonstrated investigator expertise and commitment to the research program
4. Likelihood of sustaining the proposed research program through other resources before and after the SAC award is complete

Progress Report: SAC Incubator Program awardees are **required** to submit a progress report at 6 months and a mid-term progress report 12 months after the start of funding. The 6-month progress report should be one page in length, organized by specific aim, and should detail progress made. The mid-term progress report must be in 11 point font, and must be two to three pages in length. The report must contain three sections: (1) A description of the studies

specific aims were modified during the course of the project, the report must describe the reason for modification. If applicable, the report must address any changes to the innovative potential of the project. If problems were encountered in carrying out the project, the report must describe how the approach was modified. (2) The significance of the findings to the scientific field and their potential impact on health. (3) A summary of plans to address the specific aims during the next year of the award. Include any important modifications to the original plans, including changes in key personnel.

Second Year of Funding: Incubator Program funding for the second year of the project is contingent upon the submission of an acceptable mid-term report and progress towards completion of the specific aims.

Resubmissions: Only one resubmission of a previously submitted Incubator proposal is allowed. New proposals must include substantial changes in all aspects of the proposal, including especially aims, methods and outcomes to be examined.

If you have questions regarding this RFA, please contact one of the following.

General and logistical inquiries:

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